

# Parcel Tax Oversight Committee Meeting November 7, 2023

**Presented by:**

**John Bartolome, Chief Business Official**

**DATE 11/7/23**



**Parcel Tax Oversight Committee**  
**Tuesday November 7, 2023**  
**4:00 P.M.**  
**AGENDA**

---

1. Call to Order - 4:00 PM
2. Approval of the Agenda
3. Public Comment – Please email [nikki\\_doble@crpusd.org](mailto:nikki_doble@crpusd.org)
4. Approve Minutes of the March 28, 2023 – *public comment, if any*
5. Review Parcel Tax Spending for 2022-23– *public comment, if any*
6. Review Parcel Tax Spending for 2023-24 – *public comment, if any*
7. *Annual Report to the Board of Trustees*
8. Future Agenda Items & Meeting Schedule– *public comment, if any*
9. *Parcel Tax renewal - Information*
10. Adjourment



# Citizens Oversight Committee

- Thank you for agreeing to participate in the Cotati-Rohnert Park USD Citizens Oversight Committee (COC) for the District's Parcel Tax
- As part of fiscal accountability the parcel tax ballot language included independent citizen oversight. This was accomplished through the development of the Parcel Tax Citizen's Oversight Committee
- The purpose of the Committee shall be to inform the public at least annually in a written report concerning the expenditure of the parcel tax proceeds. In carrying out this purpose the Committee shall:
  - (a) Actively review and report on the proper expenditure of taxpayers' money in accordance with Resolutions 1112-12 & 1516-1
  - (b) Advise the public as to whether the school district is in compliance with the Resolution

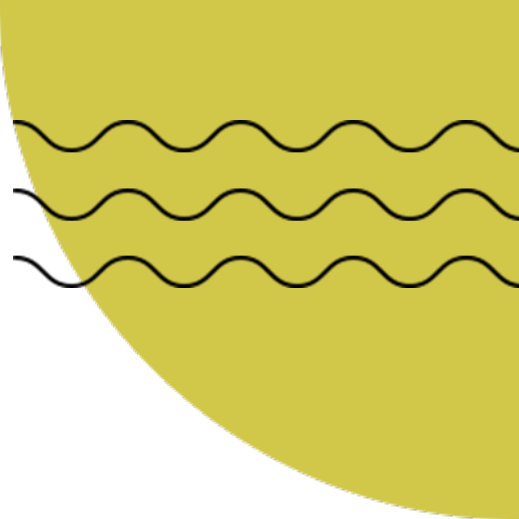


# Parcel Tax – How is it tracked?

- Parcel Tax revenues and expenses are recorded as part of the district's general fund.
- Activities are tracked separately in the budget by using a unique set of account numbers.
- Based on the account number string we can easily identify how the parcel tax money is being spent.



Cotati-Rohnert Park Unified School District  
Parcel Tax Projections as of June 30, 2023  
For the 2022-23 and 2023-24 Fiscal Years

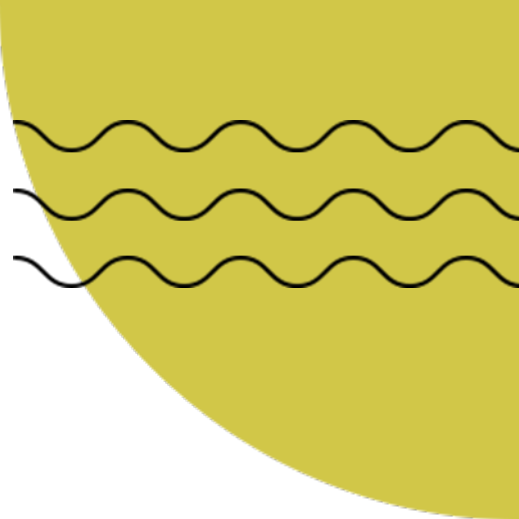


	2022-23 Actuals	2023-24 Budget
Received in December	\$ 741,413	\$ -
Received in January	\$ -	\$ -
Received in April	\$ 568,807	\$ -
Received in June	\$ 28,347	\$ -
Final June installment	\$ 3,738	\$ -
Prior year collections received	\$ 1,889	\$ -
Refunded to seniors	\$ (846)	\$ -
Direct processing charge from County Tax Collector	\$ (11,553)	\$ -
Net revenue	\$ 1,331,795	\$ -
Budgeted revenue		\$ 1,340,000

	2022-23 Actual	Staffing FTEs	2023-24 Budget	Staffing FTEs
<b>Local Stabilization Funding to Offset State Budget Reductions:</b>				
Staff costs to support smaller class sizes	\$ 985,838	8.00	\$ 940,617	8.00
Music enrichment teachers, elementary	\$ 251,108	2.00	\$ 289,465	2.44
Library/computer lab teacher staffing-elementary	\$ 121,432	0.80	\$ 128,735	0.80
Additional library assistant staffing--middle schools, University Elem.	\$ 74,459	1.86	\$ 68,948	1.86
Career technical education (CTE) materials and support	\$ 32,138		\$ 35,568	
Reserve for adjustments to state funding	\$ -		\$ -	
Total expenditures	\$ 1,464,975	12.66	\$ 1,463,333	13.10
Carryover, beginning of year	\$ 259,699		\$ 126,519	
Carryover, end of year	\$ 126,519		\$ 3,186	



Cotati-Rohnert Park Unified School District  
Parcel Tax Projections as of June 30, 2023  
For the 2023-24 Fiscal Year



	2022/23 Budget	Staffing FTEs
<b>Local Stabilization Funding to Offset State Budget Reductions:</b>		
<b>Staff costs to support smaller class sizes</b>	<b>\$ 940,617</b>	<b>8.00</b>
<i>University</i>	\$ 80,191	1.00
<i>Monte Vista</i>	\$ 151,112	1.00
<i>Richard Crane</i>	\$ 92,290	1.00
<i>Evergreen</i>	\$ 213,231	2.00
<i>Marguerite Hahn</i>	\$ 126,193	1.00
<i>Thomas Page Academy</i>	\$ 134,839	1.00
<i>John Reed</i>	\$ 142,762	1.00
<b>Music enrichment teachers, elementary</b>	<b>\$ 289,465</b>	<b>2.44</b>
<i>Monte Vista</i>	\$ 70,103	0.50
<i>Marguerite Hahn</i>	\$ 59,813	0.54
<i>Thomas Page Academy</i>	\$ 86,809	0.90
<i>John Reed</i>	\$ 72,740	0.50
<b>Library/computer lab teacher staffing-elementary</b>	<b>\$ 128,735</b>	<b>0.80</b>
<i>Evergreen</i>	\$ 128,735	0.80
<b>Additional library assistant staffing-elementary</b>	<b>\$ 68,948</b>	<b>1.86</b>
<i>UELF</i>	\$ 8,583	0.28
<i>Monte Vista</i>	\$ 12,341	0.25
<i>Richard Crane</i>	\$ 12,340	0.25
<i>Evergreen</i>	\$ 7,457	0.27
<i>Marguerite Hahn</i>	\$ 7,372	0.27
<i>Thomas Page Academy</i>	\$ 8,513	0.28
<i>John Reed</i>	\$ 12,342	0.25
<b>Career technical education (CTE) materials and support</b>	<b>\$ 35,568</b>	
<i>Science (Engineering) RCHS</i>	\$ 2,400	
<i>Science (Engineering) THS</i>	\$ 3,300	
<i>Vocational RCHS</i>	\$ 12,894	
<i>Wood Shop THS</i>	\$ 200	
<i>Building &amp; Construction RCHS</i>	\$ 1,272	
<i>Digital Photography RCHS</i>	\$ 1,200	
<i>Fashion Design &amp; Merchandising RCHS</i>	\$ 3,552	
<i>Hospitality &amp; Recreation RCHS</i>	\$ 574	
<i>Manufacturing &amp; Product Development RCHS</i>	\$ 1,180	
<i>Pottery RCHS</i>	\$ 1,900	
<i>Video Production RCHS</i>	\$ 1,700	
<i>Wood Shop RCHS</i>	\$ 4,569	
<i>Wood Shop Tech MS</i>	\$ 827	
<b>Total expenditures</b>	<b>\$ 1,463,333</b>	<b>13.10</b>
Carryover, beginning of year	\$ 126,519	
Carryover, end of year	\$ 3,186	



# Next Steps

---

- COC New Members
- Questions?
- Presentation to the board at the April 2024 Meeting
  - Committee Representation
- Next Meeting:
  - March ??, 2024



CRPUSD



reengage  
reconnect



reconnect



reimagine